



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: November 15, 2016

Subject: Amend Contract with Planet Technologies, Inc.

RECOMMENDATION(S):

Approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with Planet Technologies, Inc., effective December 1, 2016, to increase the payment limit by \$50,000 to a new payment limit of \$140,795 for additional professional information technology (IT) services, to upgrade and enhance the department's Intranet and Shared Text Automated Retrieval System (STARS) and to extend the term end date from June 30, 2017 to December 31, 2017. (45% Federal, 45% State, 10% County)

FISCAL IMPACT:

\$140,795: 100% Administrative Overhead (45% Federal, 45% State, 10% County)

BACKGROUND:

Planet Technologies, Inc. (PT) has provided professional IT services to enhance EHSD's On-Line Court Report System and assist in building the department's Intranet. The successful enhancements to the On-Line Court Report System has improved how attorneys and the courts access documents relevant to their cases. The Intranet upgrade has improved departmental communications and has provided a resource to address regulations, procedures and policies for programs and computer

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/15/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 15, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan,
925-313-1514

cc:

BACKGROUND: (CONT'D)

systems in support of those programs.

This amendment will upgrade EHSD's Intranet to SharePoint 2013 and migrate the Shared Text Automated Retrieval System (STARS) to SharePoint 2013.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD will be unable to implement Phase II of the Intranet design and STARS upgrade.

CHILDREN'S IMPACT STATEMENT:

Not applicable.