



Contra  
Costa  
County

To: Board of Supervisors  
From: Ed Woo, Chief Information Officer  
Date: November 15, 2016

Subject: Blanket Purchase Order with Graybar Electric Company for Supplies

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Chief Information Officer, a blanket purchase order with Graybar Electric Company in an amount not to exceed \$2,500,000 for the procurement of radio, telecommunications equipment and parts, as needed, for the period November 15, 2016 through December 31, 2017.

**FISCAL IMPACT:**

\$2,500,000 (100% User Fees); all costs are charged to the ordering departments through DoIT's billing process.

**BACKGROUND:**

The Department of Information Technology's Telecommunications and Radio divisions need to be able to readily purchase parts and supplies, in order to complete Work Order requests and other jobs submitted by their customers. The pricing is pursuant to U.S. Communities Contract Master Agreement NO. MA-IS-1-040223 solicited by the County of Los Angeles, California, 3 year initial term, January 1, 2015 - December 31, 2017 with an option to renew for (2) additional (1) year periods.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/15/2016 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 15, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ed Woo  
925-383-2688

cc:

In accordance with Administrative Bulletin No. 611.0, blanket purchase orders in excess of \$100,000 require Board of Supervisors approval. The County Administrator's Office has reviewed this request and recommends approval.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the action is not approved, DoIT will not have the necessary means to process and pay anticipated expenses through the Blanket Purchase Order.