

To: Contra Costa County Housing Authority Board of Commissioners
 From: Joseph Villarreal, Housing Authority
 Date: December 6, 2016



Contra
Costa
County

Subject: 2017 MEETING SCHEDULE FOR THE HOUSING AUTHORITY BOARD OF COMMISSIONERS

RECOMMENDATIONS

ADOPT the 2017 meeting schedule for the Housing Authority of the County of Contra Costa Board of Commissioners, which has been coordinated with the Contra County Board of Supervisors' meeting schedule:

January 17, 2017
 February 14, 2017
 March 14, 2017
 April 18, 2017
 May 9, 2017
 June 13, 2017
 July 11, 2017
 August 8, 2017
 September 12, 2017
 October 17, 2017
 November 14, 2017
 December 12, 2017

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF COMMISSIONERS

AYE: John Gioia, Commissioner
 Candace Andersen,
 Commissioner
 Mary N. Piepho,
 Commissioner
 Karen Mitchoff,
 Commissioner
 Federal D. Glover,
 Commissioner

ABSENT: Fay Nathaniel, Commissioner
 Jannel George-Oden,
 Commissioner

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016
 Joseph Villarreal, Executive Director

By: June McHuen, Deputy

Contact: Joseph Villarreal
 925.957.8011

cc:

BACKGROUND

Each year, the Board of Commissioners adopts a meeting schedule that designates regular meeting dates and any dates on which meetings must be canceled in anticipation that a quorum of the Board will not be present. In order to provide for at least one monthly meeting, the schedule works around those Tuesdays that fall during a week with an Authority holiday, the fifth Tuesday of a month, and Tuesdays that fall during those weeks in February, May, July, and November in which the annual policy and legislative meetings of the National Association of Counties (NACo) and the California State of Counties (CSAC) are attended by one or more of our Commissioners. The 2017 meeting schedule provides 12 meetings for the Housing Authority Board of Directors. There are legal provisions to schedule a special meeting to address any urgent need that cannot be accommodated in the standing meeting schedule.

The 2017 meeting schedule has been prepared in consultation with the incoming Board Chair, the County Administrator, and the Housing Authority Executive Director, and is recommended for the Board's adoption. The County Board of Supervisors has already adopted its meeting schedule.

CLERK'S ADDENDUM