



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: November 1, 2016

Subject: Contract Amendment/Extension with Benefit Coordinators Corporation

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Human Resources, or designee, to execute a contract amendment with Benefit Coordinators Corporation, including indemnification language, to extend the term from September 2, 2016 through August 31, 2017 and increase the payment limit by \$75,000 to a new payment limit of \$150,000 to assist the County in complying with the reporting and eligibility requirements of the Affordable Care Act.

**FISCAL IMPACT:**

The cost of this contract is 100% funded through the Benefits Administration Fee.

**BACKGROUND:**

Starting in 2016 and in each consecutive year, the Affordable Care Act (ACA) requires that the County file information returns with the Internal Revenue Service and to provide statements to employees about the health insurance coverage offered by Contra Costa County. Benefit Coordinators Corporation will assist the Human Resources Department to comply with the ACA requirements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/01/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 1, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Ann Elliott,  
925-335-1747

cc: Nancy Zandonella, Lisa Lopez, Ann Elliott

**CONSEQUENCE OF NEGATIVE ACTION:**

If the contract is not approved and the County does not file timely and accurate information, we may be liable for significant fines imposed by the federal government.