A COUNTY OF

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: November 8, 2016

Subject: Add one SS Staff Development Specialist position and cancel one Sr Social Services Information Systems

Analyst position in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21982 to add one (1) Social Services Staff Development Specialist (X4SK) (represented) position at salary plan and grade KZ5 1642 (\$5,883 - \$7,151) and cancel one (1) vacant Senior Social Services Information Systems Analyst (XQVC) (represented) position #15324 at salary plan and grade KZ5 1837 (\$7,136 - \$7,868) in the Employment and Human Services Department, Administrative Services Bureau.

FISCAL IMPACT:

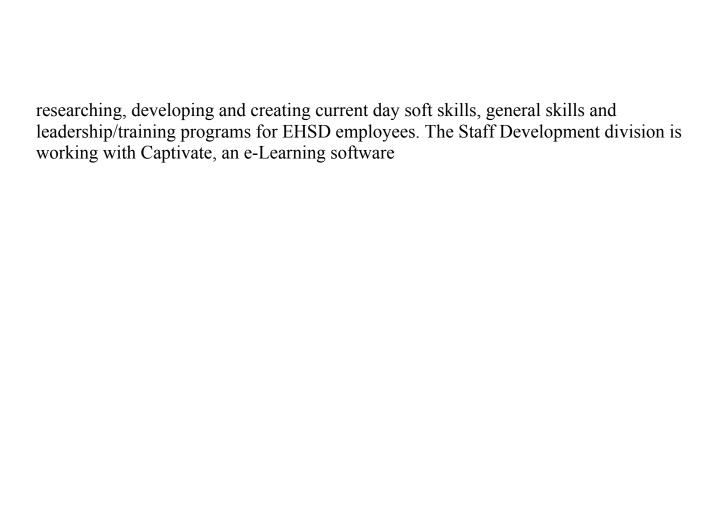
Upon approval, this action will result in approximate annual cost savings of \$27,198, including estimated pension cost savings of \$9,519. This position will be funded 45% Federal revenue, 45% State revenue, and 10% County cost.

BACKGROUND:

The Employment and Human Services Department Staff Development division is responsible for working with the department bureaus to identify specific training needs, create training plans to address the needs, and facilitate training classes. The division is responsible for creating and facilitating online, virtual and classroom based training; and

✓ APPROVE	OTHER
Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Mary N. Piepho, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: November 8, 2016 David Twa, County Administrator and Clerk of the Board of Supervisors By: June McHuen, Deputy
Contact: Holly Trieu (925) 313-1560	

cc: Holly Trieu



BACKGROUND: (CONT'D)

program, to create e-Learning material for training. The position will be responsible for reviewing and evaluating training programs for effectiveness and making related changes and/or improvements.

CONSEQUENCE OF NEGATIVE ACTION:

If the Social Service Staff Development Specialist position is not added, the Department will be at risk of not being in compliance with Federal mandates and county policy training mandates.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 No. 21982 EHSD