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Contra Costa County

To: Board of Supervisors

From: Keith Freitas, Airports Director

Date: October 18, 2016

Subject: AMENDMENTS TO AVIATION ADVISORY COMMITTEE BYLAWS

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the reconstitution of the Aviation Advisory Committee to (i) delete the member that is from, and nominated by, Diablo Valley College, and (ii) increase the number of members at large, representing the general community, to three; and APPROVE and AUTHORIZE the amended bylaws of the Aviation Advisory Committee. (Districts III and IV)

### **FISCAL IMPACT:**

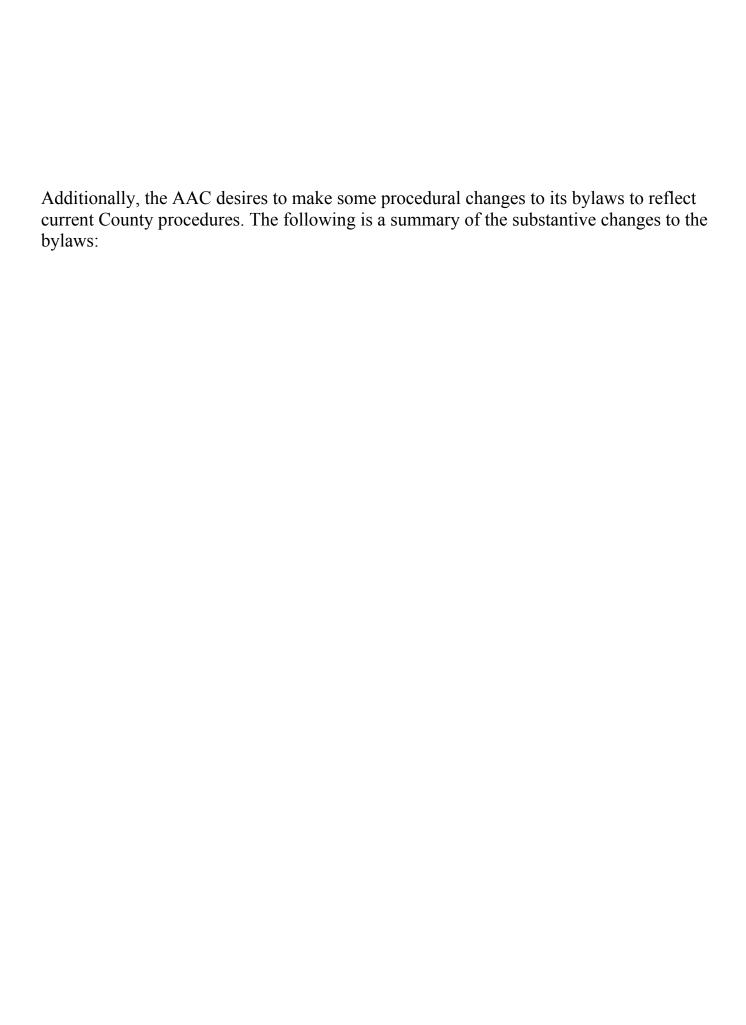
No fiscal impact.

#### **BACKGROUND:**

District IV Supervisor, Karen Mitchoff, received a letter from the President of Diablo Valley College (DVC) in which DVC relinquished its seat on the Aviation Advisory Committee (AAC). In response, the AAC desires to change the composition of its board by eliminating DVC's membership and adding an at large position. This will increase the number of members-at-large, which represent the general community, to three.

✓ APPROVE	OTHER
<b>№</b> RECOMMENDATION OF C	NTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 10/18/2016	✓ APPROVED AS RECOMMENDED ☐ OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor	
Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board
Mary N. Piepho, District III Supervisor	of Supervisors on the date shown.  ATTESTED: October 18, 2016
Karen Mitchoff, District IV Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
Federal D. Glover, District V Supervisor	By: Stacey M. Boyd, Deputy
Contact: Beth Lee	

925-681-4200



## BACKGROUND: (CONT'D)

Section III: Membership

- 1. Subsection B. v. Deleted Diablo Valley College member and changed number of at large members to three (3).
- 2. Subsection B. v. 1 & 2 Updated to reflect change in County policy regarding appointments of at large positions. The bylaws will now reflect the new policy that at large applicants will be interviewed by the Internal Operations Committee (IOC) and the IOC will make recommendations for the at large position(s) to the Board of Supervisors for consideration.

# **CONSEQUENCE OF NEGATIVE ACTION:**

The Aviation Advisory Committee (AAC) will be short one member and the AAC bylaws will remain inconsistent with adopted County policies and established procedures for other advisory bodies.

#### **ATTACHMENTS**

Amended AAC Bylaws 2016