



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 18, 2016

Subject: AMENDMENTS TO AVIATION ADVISORY COMMITTEE BYLAWS

RECOMMENDATION(S):

APPROVE and AUTHORIZE the reconstitution of the Aviation Advisory Committee to (i) delete the member that is from, and nominated by, Diablo Valley College, and (ii) increase the number of members at large, representing the general community, to three; and APPROVE and AUTHORIZE the amended bylaws of the Aviation Advisory Committee. (Districts III and IV)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

District IV Supervisor, Karen Mitchoff, received a letter from the President of Diablo Valley College (DVC) in which DVC relinquished its seat on the Aviation Advisory Committee (AAC). In response, the AAC desires to change the composition of its board by eliminating DVC's membership and adding an at large position. This will increase the number of members-at-large, which represent the general community, to three.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/18/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee,
925-681-4200

cc:

Additionally, the AAC desires to make some procedural changes to its bylaws to reflect current County procedures. The following is a summary of the substantive changes to the bylaws:

BACKGROUND: (CONT'D)

Section III: Membership

1. Subsection B. v. – Deleted Diablo Valley College member and changed number of at large members to three (3).
2. Subsection B. v. 1 & 2 – Updated to reflect change in County policy regarding appointments of at large positions. The bylaws will now reflect the new policy that at large applicants will be interviewed by the Internal Operations Committee (IOC) and the IOC will make recommendations for the at large position(s) to the Board of Supervisors for consideration.

CONSEQUENCE OF NEGATIVE ACTION:

The Aviation Advisory Committee (AAC) will be short one member and the AAC bylaws will remain inconsistent with adopted County policies and established procedures for other advisory bodies.

ATTACHMENTS

Amended AAC Bylaws 2016