



Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: December 6, 2016

Subject: APPROVE the updated In-Home Supportive Services Public Authority Advisory Committee Policies and Procedures

**RECOMMENDATION(S):**

APPROVE the updated In-Home Supportive Services Public Authority Advisory Committee Policies and Procedures as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

Not applicable.

**BACKGROUND:**

The In-Home Supportive Services Public Authority Advisory Committee Policies and Procedures have been revised to provide clarity to the definition of the Advisory Committee Policies and Procedures and refine the document formatting.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Public Authority Advisory Committee Policies and Procedures would not accurately reflect the Committee's activities.

**CHILDREN'S IMPACT STATEMENT:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Jan Watson,  
925-363-6671

cc:

Not applicable.

## ATTACHMENTS

IHSS PA AC redline P &  
Ps

IHSS PA AC final P & Ps