



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: October 18, 2016

Subject: Purchase Order - Sam Clar Office Furniture

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Sam Clar in an amount not to exceed \$312,500 for the purchase of office furniture for the remodel of the Office of the Sheriff Field Operations Bureau.

**FISCAL IMPACT:**

\$312,500. 100% General Fund, budgeted FY 16/17.

**BACKGROUND:**

The Office of the Sheriff's Field Operation Bureau needs to replace existing damaged and dilapidated furniture. Sam Clar was chosen due to their competitive pricing, product quality and history of working with Contra Costa County. Recently, the Field Operations Bureau purchased new furniture from Sam Clar for six work stations. Using Sam Clar will allow the Office of the Sheriff to have continuity with existing furniture products and materials. All of this is necessary to keep costs low and within budget.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/18/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Liz Arbuckle 925  
335-1529

cc: Liz Arbuckle, Heike Anderson, Tim Ewell