



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: October 18, 2016

Subject: AB 109 Central/East Reentry Network Management Team: Contract Award

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with HealthRIGHT 360, in an amount not to exceed \$419,436 and subject to County Counsel approval as to form, to provide AB 109 Central-East County Reentry Network Management Team services, for the period November 1, 2016 through June 30, 2017. (100% AB 109 Public Safety Realignment)

FISCAL IMPACT:

The FY 2016-17 Public Safety Realignment Budget includes \$820,000 for the Central-East County Reentry Network System of Services. The contract for the Network Management Team services will be paid from this allocation, up to \$419,436.

BACKGROUND:

In March 2014 the Public Protection Committee accepted, and the Board of Supervisors adopted, the "Proposed Plan for an East & Central Networked System of Services for Returning Citizens" (Network Plan). Consistent with the Network Plan, an RFQ process (#1403-078) was initiated for the procurement of Network Manager and Field Operations Coordinator services for the Network Management Team. This process identified three

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/18/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: L. DeLaney,
925-335-1097

cc:

independent contractors to perform Field Operations Coordinator services and a fourth independent contractor to provide Network Manager services. These contractors began providing services in May 2014. Also consistent with the Network Plan, the County Administrator (CAO) developed and managed the contracts, while the Chief Probation Officer (Probation) was tasked with providing oversight of the services provided by the four contractors. This contractual structure with the decentralization of management and oversight functions proved to be unwieldy.

Because contract law prohibits one independent contractor from providing direct supervision and direction of the work being done by another independent contractor, the Network Manager did not have the latitude to give instructions or implement processes and ideas integral during the implementation phase of a new project. In addition, it proved difficult to implement the Network Plan in a consistent and coordinated manner across the East and Central regions of the County with three different independent contractors with different abilities and methods of providing the services outlined in each their contracts. It was determined by the CAO that challenges with the contracting configuration were impeding the ability of the Network Plan to be fully and consistently implemented.

Moving into the third full year of implementation of the Network Plan, the issues created by

this contractual arrangement made it difficult to negotiate contracts for FY 2016-17, while simultaneously allowing for effective contract management and project oversight. Because of this, year-long contracts for Field Operations Coordinator and Network Manager services were not executed for FY 16-17. Instead, the CAO recommended and the Community Corrections Partnership (CCP) agreed that contract extensions be offered to two Field Operations Coordinators and the Network Manager for a period of time sufficient to initiate and conclude an RFP process to procure an organization to provide Network Team functions.

BACKGROUND: (CONT'D)

Transition Plan

The CAO extended the FY 2015-16 contracts through September 30, 2016 for three contractors providing Field Operations Coordinator and Network Manager services to continue service provision during the transition period. The CAO, in consultation with the Reentry Coordinator and input from the CAB, developed and released an RFP for the Network Management Team services on August 22, 2016.

The Reentry Coordinator and CAO worked with the independent contractors and will continue to work with the organization procured through the RFP process to ensure the transfer of operational work product, continuity of core functions and service delivery, and integration of the provider in the larger reentry service delivery system. Staff expects the months of October to December will be used by the contractor to hire staff, connect with the various stakeholders in the region, and begin the negotiations of MOU's that may be needed. Staff also expects actual operational functions to begin no later than January 2, 2017.

RFP Timeline

The timeline provided a 4-week response period for contractors and incorporated a mandatory Bidders Conference for interested proposers (which was attended by 20 individuals), so that greater detail could be provided about the Network Plan and its implementation, the County's reentry system, and to answer questions.

RFP Review Panel Recommendation

Three responses were received by the deadline established in the RFP of Sept. 16 at 12:00 p.m, noon. A Review Panel was assembled of the following individuals:

<i>Facilitator</i>	<i>Lara DeLaney, Senior Deputy County Administrator</i>
1 Probation Officer	Michael Newton
2 Reentry Coordinator	Donte Blue
3 Emerald HPC	Iris Archuleta
4 CAB Member	Stephanie Medley, Chair
5 Police Chief, Pittsburg	Brian Addington
6 Public Defender	Ellen McDonnell
7 Returning Citizen	Roosevelt Terry, CCP Member

The top-rated organization, HealthRIGHT 360 scored 93 points out of 100 for its proposal, far exceeding the two other organization's proposals. On this basis, the Review Panel recommended, and the County Administrator agreed, that HealthRIGHT 360 be awarded a contract in the amount of \$419,436 to provide Network Management Team services for FY 16-17.

HealthRIGHT 360 is a dedicated provider of re-entry services, serving a diverse population, with nearly two decades of experience including the Post-Release Community Supervision program for the Los Angeles County Probation Department. HR360 has over 1,000 employees and serves over 40,000 individuals annually across nine California counties, including Imperial, Los Angeles, San Diego, San Francisco, San Mateo, Santa Clara, Orange, Solano and Ventura. HR360's administrative offices are located in San Francisco and program personnel for the project will operate out of space provided in Contra Costa County.

Network Reentry Services

A significant portion of the \$820,000 allocated for the Networked System of Services annually are used to provide additional reentry services in the regions served by the Network. Because these services are considered to be a core component of the Network Plan, staff expects the selected contractor to monitor service delivery and make recommendations on service needs, though the conduct of a process for the award of funds to agencies to provide the services and the management of the delivery of these services would remain with the CAO. Currently several contractors have been identified to provide services for the Network for 2016-17. These include Men & Women of Purpose and Reach Fellowship International for employment and education liaison services; Fast Eddie's for auto repair training; and Mz Shirliz for SLE transitional housing. It is the County's expectation to honor these contracts through the current fiscal year. Thus the amount awarded through the RFP process for 2016-17 Network Team services will not include money for other reentry services.

Data Management

To date, the Network has required the utilization of an HMIS database system (ServicePoint) by its service providers. Staff will continue the Network's efforts to develop and deploy this system to current providers, though a transition to a similar database system, Clarity, is anticipated in January 2017. Staff expects current contractors using ServicePoint to continue utilizing the system until the transition to Clarity. However, bringing on a new contractor may change this direction in future years. While staff would be open to allowing the contractor to utilize a data system of its choosing, given the fact that the County has invested significant resources in developing both an HMIS and Salesforce based system (for the Reentry Success Center and its partners), there would need to be a compelling reason to invest any revenue in an alternate data system. Indeed, we may consider a requirement that

any alternate system be designed to be inter-operable with our current database systems