



Contra
Costa
County

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: October 18, 2016

Subject: Extend R. Romero as a Temporary Retiree in the Auditor-Controller's Office

RECOMMENDATION(S):

APPROVE and AUTHORIZE the extension of County retiree Reuben Romero as a temporary County employee effective October 19, 2016 through January 31, 2017.

FISCAL IMPACT:

Salary costs are included within the Department's operating budget. Total approximate cost for the requested period is \$6,000.

BACKGROUND:

On March 8, 2016, the Board approved waiving the 180 day "sit out" period for Reuben Romero, former Supervising Accountant in the Office of the Auditor-Controller's Property tax division and hiring as a temporary County employee from March 14 through September 30, 2016 for (2) two days a week for approximately six (6) hours each day. Mr. Romero was assigned to provide training to the new professional staff and to oversee the development and update of all the written procedures. Due to the complexity and the timing an additional three (3) months is required to complete the training and documentation for the processing of annexations and countywide apportionment factors, which are pivotal tasks for determining the percentage of property tax received by local jurisdictions.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/18/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elizabeth Verigin,
925-335-8603

CONSEQUENCE OF NEGATIVE ACTION:

Inability to hire Mr. Rueben could result in delayed property tax calculations and the proper written documentation necessary for future staff.