



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: November 15, 2016

Subject: Add one (1) Sheriff's Community Service Officer (64VI) position to Patrol Division - Field Operations Bureau

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21993 to add one (1) Sheriff's Community Service Officer (64VI) (represented) position at salary plan and grade VN5 1336 (\$4,472 - \$5,436) in the Sheriff's Office - Patrol Division to serve the Discovery Bay community.

**FISCAL IMPACT:**

There is no fiscal impact to the Office of the Sheriff General Fund. The position is 100% funded through CSA P-6 Zone funding from Discovery Bay zones. The annual salary of a Sheriff's Community Service Officer is \$126,941.11 with annual retirement cost of \$17,508.12.

**BACKGROUND:**

The Discovery Bay P6 Citizens Advisory Committee (CAC) recommends the expenditure of P6 funds to provide additional assistance related to speed enforcement in the Discovery Bay area. Adding a Sheriff's Community Service Officer would provide an enhanced level of public safety for the community and come at a reduced cost to the taxpayers compared to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/15/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 15, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lori Brown (925)  
335-1552

cc: Mary Jane Robb, Robyn Hanson

that of a sworn deputy. The CAC has determined that if approved, the addition of a Sheriff's Community Service Officer would help address the increase in requests for the Office of the Sheriff to assist in speed related enforcement for the Discovery Bay area.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the utilization of Discovery Bay P-6 funds to provide the addition of a Sheriff's Community Service Officer will result in a continual increase in un-addressed calls for assistance into the Office of the Sheriff. As the cost of a Sheriff's Community Service Officer is substantially less than a sworn officer, this is a cost-effective use of P-6 monies. Failure to approve will impact the safety and well-being of the Discovery Bay citizenry.

#### CHILDREN'S IMPACT STATEMENT:

No impact.

#### ATTACHMENTS

P300 No. 21993