



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: September 27, 2016

Subject: Submission of Grant Application #28-886 from the National Association of County and City Health Officials (NACCHO)

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to submit, on behalf of the County Grant Application, #28-886 from the National Association of County and City Health Officials (NACCHO), in an amount not to exceed \$18,000 to support the County's Environmental Health Retail Standards Mentorship Program, for the period from November 1, 2016 through August 31, 2017.

**FISCAL IMPACT:**

Approval of this grant submission will result in an amount of \$18,000 from the National Association of County and City Health Officials (NACCHO) (No County match required)

**BACKGROUND:**

Contra Costa Environmental Health (CCEH) is part of Contra Costa Health Services Department and is mandated by California Health and Safety Codes implement the California Retail Food Code. CCEH has enrolled in the US Food and Drug Administration's (FDA), Voluntary National Retail Food Regulatory Program Standards to maintain professionalism and consistency with our local, state, and federal Environmental Health colleagues. Enrolling in the standards requires meeting

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **09/27/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 27, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Marilyn Underwood  
(925) 692-2521

By: June McHuen, Deputy



BACKGROUND: (CONT'D)

9 program standards as detailed by FDA. Applying for the NACCHO Mentorship Program and obtaining the grant will greatly assist CCEH in obtaining a qualified and approved mentor to properly begin in the program standards to lead to the success of on completing the Retail Food Program Standards.

CONSEQUENCE OF NEGATIVE ACTION:

If this application is not accepted, the County will not receive funds to support the needs of participants enrolled in the Environmental Health's Retail Standards Mentoring Program.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE