



**Contra
Costa
County**

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: September 27, 2016

Subject: Contract for Election Equipment and Supply Delivery

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with Metropolitan Van and Storage, Inc., in an amount not to exceed \$1,000,000 for the delivery, pick up and storage of election supplies and equipment for the period May 1, 2016 through April 30, 2019.

FISCAL IMPACT:

The amount of the contract will not exceed \$1,000,000 and will be included in each year's budget. The cost of drayage is a reimbursable election cost and a portion is reimbursed by those agencies for whom the County conducts elections.

BACKGROUND:

Bulky and heavy supplies and voting equipment must be delivered to polling locations, set up, and later retrieved for each election the County conducts. Metropolitan has provided these drayage services for many years. This contract renews their services for the same scope of work as in the past.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/27/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 27, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Scott O. Konopasek,
925-335-7808

By: June McHuen, Deputy

cc:

If the request is not approved, the Department will have to find alternative sources for these services, as it does not have the internal capacity to coordinate, stage, and deliver the supplies and equipment.