



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: September 27, 2016
Subject: Lease Agreement Extension

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with DFM Associates to extend the term of the agreement for an automated voter registration and election management system for one year, beginning June 30, 2016, and continuing thereafter for successive one-year periods, unless otherwise terminated.

FISCAL IMPACT:

100% General Fund. The current annual cost is \$167,000, with a provision for annual increases in an amount not to exceed 7%. The last cost increase was 7% in 2013 and the cost is not expected to increase substantially from year to year. This year's costs are included in the department's 2016-2017 budget.

BACKGROUND:

Contra Costa's Election Division relies on the DFM Election Information Management System (EIMS) to provide fast, reliable, and accurate election processing for voter registration, precinct/districts, street guide, office/incumbents, extracts/reports, pollworkers/polling places, and petition verification, among other functions. We are required by State and federal laws to maintain voter and election records on an automated

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/27/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 27, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Scott O. Konopasek,
925-335-7808

By: June McHuen, Deputy

cc:

voter registration and election management system. DFM is one of only two state-approved vendors and systems.

CONSEQUENCE OF NEGATIVE ACTION:

If the extension is not approved, we will be out of compliance with State and federal laws.