



Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: December 6, 2016

Subject: Approve and Authorize a purchase order with Pet Food Express

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Animal Services Director, a purchase order with Pet Food Express in an amount not to exceed \$350,000 to procure animal feed and supplies for the period November 1, 2016 through October 31, 2017.

FISCAL IMPACT:

\$350,000: 37% User Fees, 54% City Revenue, 9% County General Fund

BACKGROUND:

Purchasing Services posted a formal bid # 1607-190 soliciting local companies to submit offers for Pet Food to support the Animal Shelter. Pet Food Express is a Leader in the Industry and an expert in pet nutrition and health benefits and offers a grain-free product. Pet Food Express provided the most cost competitive pricing with a 30% discount off retail prices, weekly deliveries without charging for shipping, and is willing to hold prices for a 2 year period. Pet Food Express promotes adoption campaigns that provide funding for food and supplies needed at the Shelters. Pet Food Express has over 60 stores in the Greater Bay Area and partners with a variety of other local Government Agencies.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Beth Ward,
925-335-8370

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa's Animal shelter will be unable to purchase the food necessary to provide for the animal's needs.