



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Jeff Carman, Chief, Contra Costa County Fire Protection District
 Date: September 13, 2016

Subject: Contract Amendment for Ambulance Program Oversight and Training

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with AP Triton, LLC to extend the term from November 1, 2016 to April 30, 2017, increase the payment limit by \$45,000 to a new payment limit of \$105,000, and amend the Service Plan to include a staff training component in addition to oversight and monitoring of the District's fire-based emergency ambulance service program.

FISCAL IMPACT:

\$45,000: Budgeted; 100% EMS Transport Fund

BACKGROUND:

The Contra Costa County Fire Protection District (District) entered into a contract with AP Triton, LLC effective November 1, 2015. At that time the District contemplated that as of January 1, 2016, it would become the exclusive operator for emergency ambulance service in Emergency Response Areas 1, 2, and 5 within Contra Costa County. The contractor, AP Triton, LLC, had experience in establishing and managing a fire-based emergency ambulance program, including resource deployment, recovery of federal reimbursement funds, monitoring legislative activity and industry trends, and other related services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/13/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen, Director
 Mary N. Piepho, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jeff Carman, Fire Chief (925) 941-3500

By: June McHuen, Deputy

cc:

This

BACKGROUND: (CONT'D)

amendment extends the contract term and payment limit for the services described above. Moreover, the amendment adds an hourly staff training component to the Service Plan. On August 17, 2016, the District appointed a new Assistant Fire Chief to oversee the District's ambulance transport service. Under the amended Service Plan, at the request of the District, contractor will provide hourly training for the District's new Assistant Fire Chief (and potentially other relevant program personnel) on efficient operations of EMS and ambulance service. This includes guidance on the daily, weekly, monthly, and annual reviews necessary to assure the District's EMS and ambulance programs are efficient, including but not limited to deployment models, unit hour utilization, and billing policies and collections.

CONSEQUENCE OF NEGATIVE ACTION:

The District's will be without the contractor's current professional services as of November 1, 2016, and the District will not be able to take advantage of the contractor's expertise to train a new senior staff member with significant programmatic responsibilities.

CHILDREN'S IMPACT STATEMENT:

Approximately 10% of emergency medical service responses involve children under the age of 15.