



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 13, 2016

Subject: Contract Amendment for OurTinyPlanet, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with OurTinyPlanet, LLC, effective August 1, 2016 to increase the total payment limit by \$90,000 to a new payment limit of \$165,000 and extend the term from December 31, 2016 to June 30, 2017, to provide increased small business development advisor/trainer services and increased organization services of the advanced manufacturing sector strategy for the Workforce Development Board. (7% County, 93% Federal)

FISCAL IMPACT:

\$165,000.00: 7% County (County Development Block Grant), 93% Federal (Workforce Innovation and Opportunity Act)

BACKGROUND:

Small Business Development Centers (SBDCs), funded in part by the U.S. Small Business Administration (SBA), are the largest technical assistance organizations in the country with 63 lead centers overseeing over 1,000 service centers. Working with partners, SBDCs deliver no-cost management advising and training to existing and aspiring business owners.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Gina Chenoweth
3-1648

cc:

The CCSBDC is hosted by the WDB and part of the Northern California Region, with a lead center at California State

BACKGROUND: (CONT'D)

University, Humboldt.

One of the important functions of the WDB is to ensure that its investments and services are aligned with market demand. One of the core approaches to supporting this work is through sector strategies, which are designed to address the needs of specific industry sectors within regional economies and labor markets.

OurTinyPlanet, LLC will increase the amount of services delivered as a small business development advisor/trainer and increase the amount of time in the organizationl of the advanced manufacturing sector strategy.

CONSEQUENCE OF NEGATIVE ACTION:

Existing and aspiring business owners in Contra Costa County will not have access to no-cost business development training and advising.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of Contra Costa County's five community outcomes: (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing no-cost business development training and advising existing and aspiring business owners in Contra Costa County.