



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: September 20, 2016

Subject: Increase position hours in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21953 to increase the hours of permanent part-time Community Health Worker II (VKVB) position #9875 (represented) at salary level and grade TC5 1043 (\$3,251 - \$3,951) from 36/40 to 40/40 in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$6,971, with \$1,683 in pension costs. The cost will be funded by Hospital Enterprise Fund I.

BACKGROUND:

The Health Services Department is requesting to increase the hours of permanent part-time Community Health Worker II position #9875 (represented) from 36/40 to 40/40. The incumbent has been working the increased hours to help with the West County Health Center's flow of two suites. With the growth of Family Practice visits, the health center receives approximately 3,700 patients seeking care in one month. The incumbent's responsibility is to make sure all rooms are well stocked, to assist the nurses with preparing patients for their visits, to assist in the group clinics, and to cover the health center's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/20/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: 925-957-5240

cc:

information windows. ?

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there will not be enough staff hours to meet the patient care needs in the West County Health Center.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21953 HSD