



**Contra
Costa
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 13, 2016

Subject: East County Glass - Weatherization Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with East County Glass & Window, Inc. (Contract #C47733), to extend the term from December 31, 2016 through December 31, 2017 with no change to payment limit of \$200,000, to provide home weatherization services, including doors and windows, to low income residents throughout Contra Costa County.

FISCAL IMPACT:

The payment limit is fully reimbursable through contracts with the State of California Department of Community Services and Development to expend various state and federal grant funds for a variety of weatherization projects throughout the county.

BACKGROUND:

The Department of Conservation and Development (DCD) has partnered with the Employment and Human Services Department (EHSD) for the past twenty years to provide energy saving home improvements to low income families throughout unincorporated Contra Costa County, as well as the nineteen cities in the County through the Weatherization Program. This funding is provided by state and federal grant programs

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Laura Glass
925-674-7834

cc:

including, but not limited to, the Low Income Home Energy Assistance Program (LIHEAP), the Energy Crisis Intervention Program (ECIP), the Department of Energy (DOE), and the Cap and Trade Auction Funds for the Low Income Weatherization Program (LIWP) to reduce Greenhouse Gas Emissions.

BACKGROUND: (CONT'D)

With these grants, the Weatherization Program may provide homes with hot water heaters, furnaces, refrigerators, microwaves, doors, windows, LED (light emitting diode) light bulbs, LED night lights, Tier 2 advanced power strips, occupancy sensors, weather-stripping, ceiling fans, and attic insulation. Homes receive a blower door test (a diagnostic tool to locate and correct air infiltration), and homes with gas appliances receive a combustion appliance safety test that checks for carbon monoxide gas leakage. Homes with gas appliances are provided with a carbon monoxide alarm.

East County Glass & Window, Inc., will install windows and sliding glass doors to low income households through the Weatherization Program. This service is required by the contract between the County and the State Department of Community Services and Development. The extension of term is needed to continue to provide this service for another year.

Under its grant funding contract, the Weatherization Program is required to meet minimum unit production goals (number of homes weatherized) by the end of its grant contract term, July 31, 2017. This contract will allow the Weatherization Program to have ready access to glass, windows, and sliding glass doors to weatherize homes and meet production goals.

East County Glass & Window, Inc., is the vendor that was selected to install the program with windows, and sliding glass doors services as needed. East County Glass & Window, Inc., was selected through a competitive bidding process, working closely with the Purchasing Division of the Public Works Department and following the County's established procurement procedures.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to receive Board approval would prevent the installation of glass, windows, and sliding glass doors needed to provide homes with the mandatory weatherization services. Failure to maintain the required production goals may result in the State reallocating our share of funding to other counties and could jeopardize our future funding.

CHILDREN'S IMPACT STATEMENT:

Approval of this item will enable the Weatherization Program to purchase materials necessary to provide home energy efficiency improvements to low-income families, which reduces living expenses and improves comfort and quality of life for children residing in the households served. This supports outcomes #3 and #5 established in the children's report card: 3) Families are economically self-sufficient; and 5) Families are safe, stable and nurturing.