



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: September 13, 2016

Subject: Increase position hours in the Health Services Department

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21923 to increase the hours of permanent part-time Clerk - Senior Level (JWXC) position #12097 (represented) at salary level and grade 3RX 1033 (\$3,210 - \$4,100) from 20/40 to 40/40 in the Health Services Department.

**FISCAL IMPACT:**

Upon approval, this action has an annual cost of approximately \$34,780, with \$8,399 in pension costs. The cost will be funded by Hospital Enterprise Fund I.

**BACKGROUND:**

The Health Services Department is requesting to increase the hours of permanent part-time Clerk - Senior Level position #12097 (represented) from 20/40 to 40/40. The incumbent has been working the increased hours since October 2012 due to the implementation of ccLink and due to the increase in patient care from the implementation of the Obama Care and the Children's Dental Clinic at the Baypoint Family Health Center.

APPROVE

OTHER

RECOMMENDATION OF CNTY

RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **09/13/2016**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Mary N. Piepho, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: 925-957-5240

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there will not be enough staff hours to meet the patient care needs in the Baypoint Family Health Center.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21923 HSD