



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: September 13, 2016

Subject: Add twenty (20) permanent positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21921 to add the following represented positions in the Health Services Department:

- One (1) full-time Administrative Aide (AP7A) at salary level B85-0972 (\$3,031-\$4,062)
- Four (4) full-time Community Health Worker I (VKWC) at salary level TC5-0933 (\$2,915-\$3,214)
- Five (5) part-time 32/40 Exempt Medical Staff Dentist (VPWD) at salary level 1P5-2119 (\$9,129-\$12,278)
- One (1) par-time 28/40 Exempt Medical Staff Dentist (VPWD) at salary level 1P5-2119 (\$9,129-\$12,278)
- One (1) full-time Health Services Administrator-Level B (VANG) at salary level ZB2-1323 (\$4,419-\$7,242)
- One (1) full-time Lead Registered Dental Assistant (V9VD) at salary level TAS-1154 (\$3,629-\$4,411)
- Three (3) full-time Public Health Mobile Clinic Operator (VMTB) at salary level TB5-1160 (\$3,650-\$4,437)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Arlene J. Lozada
(925)957-5269

cc:

- Four (4) full-time Registered Dental Assistant (V9WG) at salary level TA5-1085 (\$3,389-\$4,119)

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$1,983,331, which includes an estimated \$494,478 in pension costs. The cost will be a 100% offset from Federally Qualified Health Care (FQHC) revenues.

BACKGROUND:

Dental examination is one of the primary services the School Based Health Center and Health Care for the Homeless Program provide to school age students, low income families and homeless individuals. Cleanings, fluoride treatments, fillings and sealants are also dental work available to them.

There has been an increase in the number of vulnerable population in our County, needing dental work. To help alleviate the need, the Board of Supervisors approved the purchase of two mobile dental units at its meeting on June 7, 2016. The two new mobile dental clinics will allow 160 additional dental service hours at various School-Based Health Clinics. As part of this dental expansion, Public Health Clinic Services will also be adding 16 clinic hours at our current stationary School-Based Health Clinics in West County. It was determined that the dental expansion will require the addition of 20 positions, previously listed. Incumbents in these positions will be functioning in different capacities - providing dental clinic services, managing the whole operation, conducting outreach and education, handling registration and van operation, scheduling and administrative tasks and operating the mobile units with various technical equipment.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the dental expansion will not be accomplished due to non-existence of staff members who can provide the dental services to low income families, homeless individuals and school-aged children.

CHILDREN'S IMPACT STATEMENT:

Adding the various 20 positions will support the dental expansion, serving school-aged children at various schools all throughout Contra Costa County.

ATTACHMENTS

P300 No. 21921 HSD

P300 No. 21921 Attachment 1