



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: September 27, 2016

Subject: Add nine (9) permanent positions and cancel nine (9) permanent vacant positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21960 to:

1. Add the following nine (9) positions in the Health Services Department:

- Four (4) 40/40 – Health Services Systems Analyst II (LBVC) at salary level ZB5-1784 (\$6,771-\$9,074);
- Two (2) 40/40 – Health Services Information Technology Manager (LBFA) at salary level ZB5-2093 (\$9,195 - \$11,177);
- One (1) 40/40 – Clerk-Experienced Level (JWXB) at salary level 3RH-0750 (\$2,905 - \$3,605);
- One (1) 40/40 -Assistant Health Services Information Technology Director – Customer Support - EXEMPT (LBD2) at salary level B85-2212 (\$10,349 - \$12,579);
- One (1) 40/40 – Information System Specialist III (LTTA) at salary level QS5-1496 (\$5,323 - \$6,470); and

2. Cancel the following nine (9) vacant positions in the Health Services Department:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/27/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 27, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jacqueline Kidd, (925)
957-5261

cc:

- Three (3) 40/40 – Health Services Information Systems Specialist (LBTB), positions #9563, #10156, #11171 at salary level B85-1613 (\$5,323 - \$7,134);
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RECOMMENDATION(S): (CONT'D)

One (1) 40/40 – Health Services Systems Specialist I (LBTD), position #13861 at salary level ZB5-1541(\$3,957 - \$4,822);

- One (1) 40/40 – Health Services Systems Analyst III (LTWA), position #14279 at salary level ZB5-1834 (\$7,115 - \$9,535);
- One (1) 40/40 – Information Systems Assistant II (LTVH), position # 7996 at salary level 3R5-1005 (\$3,131 - \$3,806);
- One (1) 40/40 -Storeroom Clerk (91WC), position # 14055 at salary level QS5-0916 (\$2,867 – \$3,485);
- One (1) 40/40 – Assistant Health Services System Director – Network Operations (LBGD), position #7118 at salary level ZA5-1932 (\$7,840 - \$10,506);
- One (1) 40/40 – Health Services Information Systems Programmer/Analyst (LBTC), position #12841 at salary level ZB5-1787 (\$6,791 - \$9,101).

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$78,342 with estimated pension costs of \$27,811. The cost will be entirely offset with Hospital Enterprise Fund I revenues.

BACKGROUND:

The Health Services Information Technology Division is requesting to add nine (9) permanent full-time positions necessary to provide a more effective and efficient systems support in relations to the growth and development of ccLink Health Information Systems – one (1) Assistant Health Services Information Technology Director-Customer Support (Exempt) to direct and monitor the growth of ccLink and other clinical applications; four (4) Health Services Systems Analyst II positions to continue servicing ccLink according to the post-live staffing models; two (2) Health Services Information Technology Managers to manage the growth responsibility focused on ccLink applications; one (1) Information Systems Specialist III to support the state of the art Electronic Health Record utilized throughout Health Services; and one (1) Clerk-Experienced Level to provide clerical support to the unit managers.

The Department is canceling nine (9) vacant positions as they are no longer meeting the operational needs of the expanded ccLink health information systems.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Information Technology Division of the Health Services Department will not have adequate staffing to meet the demand and volume of patient care information for those we serve.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21960 HSD

P300 No. 21960 Attachment 1