



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: September 20, 2016

Subject: Agreement between Contra Costa County and the City of Pittsburg for the Housing Rehabilitation Loan Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute an agreement with the City of Pittsburg to pay the County an amount not to exceed \$100,000 for the purpose of administering the City's Housing Rehabilitation Loan Program, for the period July 1, 2016 through June 30, 2017.

**FISCAL IMPACT:**

No fiscal impact to the General Fund. All funds are provided by the City of Pittsburg.

**BACKGROUND:**

The County Department of Conservation and Development administers a housing rehabilitation loan program through its Neighborhood Preservation Program (NPP). NPP offers low-interest loans to low-income households who own and occupy their home. The loan recipients qualify for loan assistance under County guidelines and U.S. Department of Housing and Urban Development (HUD) regulations.

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☒ APPROVE
 ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **09/20/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Federal D. Glover, District V Supervisor  
 ABSENT: Mary N. Piepho, District III Supervisor  
 Karen Mitchoff, District IV Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kara Douglas 674-7880

cc:

The City of Pittsburg

### BACKGROUND: (CONT'D)

wishes to enter into an agreement with the County to enable the County NPP to administer the City's Housing Rehabilitation Loan Program. The program offers loans to homeowners who cannot obtain conventional financing. Funds are used to eliminate conditions that are detrimental to health and safety, and for repairs such as roofing, electrical, plumbing, mechanical, termite repairs, lead-based paint mitigation, disability access improvements, interior and exterior painting, and other necessary deferred maintenance repairs. The program promotes the stabilization and enhancement of older neighborhoods to encourage a sense of pride in the neighborhood.

The City of Pittsburgh has Community Development Block Grant (CDBG) funds from HUD, and has approved and authorized the expenditure of \$100,000 for this program.

In order for the County to administer the program, the City of Pittsburgh and the County need to enter into the attached CDBG Housing Rehabilitation Loan Program Administration Agreement. The City of Pittsburgh will pay the County a minimum of \$750 for each reviewed applicant, up to 20 percent of the total loan, as compensation for the services provided by the County to the City.

### CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not approve the contract, the program will be delayed or canceled and the County will not receive the administrative fees that are earned through implementation of this program.

### CHILDREN'S IMPACT STATEMENT:

N/A

### ATTACHMENTS

CDBG Housing Rehabilitation Loan Program Administrative Agreement - FY2016-17