



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: August 16, 2016

Subject: APPROVE and AUTHORIZE Execution of a Consulting Services Agreement with Dreyfuss & Blackford Architects to Provide a 5-year Capital Facilities Plan

RECOMMENDATION(S):

APPROVE a Consulting Services Agreement with Dreyfuss & Blackford Architects ("D&B"), in an amount not to exceed \$200,000, subject to approval by the County Administrator and approval as to form by County Counsel, for architectural, engineering and other technical services to provide a five year capital facilities plan, and AUTHORIZE the Public Works Director, or designee, to execute the agreement following approval by the County Administrator and approval as to form by County Counsel.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

The County is preparing a new five year plan for capital facility projects including the potential construction of new County buildings, a new Emergency Operations Center and other significant facility construction and/or renovation. In order to prepare the new five year plan, staff requires the assistance of several technical disciplines including architecture,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/16/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 16, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,
(925) 313-2000

By: Chris Heck, Deputy

site

BACKGROUND: (CONT'D)

planning, landscape architecture, engineering and construction estimating. Prior studies have been conducted to determine the feasibility of replacing of the County Administration Building and a new Emergency Operations Center for use by the Office of the Sheriff and the Contra Costa County Fire Protection District, but no projects were undertaken. As part of the next five year plan it is time to refresh the technical studies which will allow planning and sign options for creating a new and more efficient facility to meet the present-day needs of County department users. On June 14, 2016, the Board approved the Public Works Department issuance of a Request for Qualifications and to solicit Statements of Qualifications ("SOQs") for the subject services. The Public Works Department received 10 SOQ's from interested firms and 4 firms were shortlisted. A selection committee comprised of County staff conducted interviews and ranked the short-listed firms. D&B was among the top three ranking firms. It is recommended that D&B be awarded the agreement for the subject services.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved and the planning study cannot be conducted, existing buildings will continue to be underutilized and will deteriorate, further resulting in higher maintenance costs.