



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: September 13, 2016

Subject: Add one (1) Forensic Supervisor (6CHB) position to the Latents Unit - Forensic Services Division - Support Services Bureau.

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21919 to add one (1) Forensic Supervisor (6CHB) (represented) position at salary plan and grade VN5 1992 (\$8,563- \$10,409) in the Office of the Sheriff's, Latent Print Unit - Forensic Services Division - Support Services Bureau.

**FISCAL IMPACT:**

The position is 100% funded through the Random Access Network Board and has no fiscal impact to the County General Fund. The annual cost for the position of Forensic Supervisor is \$233,057, which includes retirement costs of \$43,752.

**BACKGROUND:**

The Latent Print Unit provides a vital function to the Sheriff's Office and the County in terms of processing evidence for latent prints as well as searching Automated Biometric Identification System (ABIS), and providing comparison/ID services. Within the last few years, the Latent Print Unit has made great strides reducing the backlog and turnaround time for case work through securing facility improvements as well as additional staff. The addition of a Forensic Supervisor will provide the leadership to secure permanent success.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Lori Brown (925)  
335-1552

cc: Robyn Hanson



### CONSEQUENCE OF NEGATIVE ACTION:

Failure to add the Forensic Supervisor position will directly impact the ability of the Latent Print Unit to perform at maximum capacity, effecting a quick turnaround time. As a result, we will lose customers to private Latent Print Examiners or Private Forensic Laboratories, due to law enforcement agencies' necessity to provide quality and timely results.

### ATTACHMENTS

Position Resolution No. 21919