



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: August 2, 2016

Subject: Add one (1) full-time position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21890 to add one (1) full-time Pre-Hospital Care Coordinator (VBSG) position at salary level ZB5-1766 (\$8,050 - \$8,972) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will have an annual cost of approximately \$172,423 which includes \$38,221 in pension costs. The cost will be 100% offset from Hospital Enterprise Fund I.

BACKGROUND:

The Emergency Medical Services (EMS) of the Health Services Department is a vital unit that is an integrated system of private and public providers rendering emergency medical care. It is a community-based health management model that provides acute illness, injury care and follow-up. It also contributes to treatment of chronic conditions and community health monitoring.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Arlene J. Lozada
(925)957-5269

cc:

BACKGROUND: (CONT'D)

The Emergency Medical Services needs to restructure its functions previously provided by contractors associated with the Hospital Preparedness Program. Given this change, it is necessary to add the Pre-Hospital Care Coordinator position and the incumbent will then be responsible for hospital preparedness, the Medical Reserve Corps and the Heartsafe Community Outreach. In addition, the Pre-Hospital Care Coordinator will plan and coordinate EMS activities, develop and implement EMS system policies procedures and programs, monitor and evaluate emergency medical care provided by EMS pre-hospital personnel and EMS provider agencies.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, EMS will not have a position assigned to perform the functions as a result of its restructuring efforts.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21890 HSD