



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: August 2, 2016

Subject: Approve increase to purchase order with Ascent Aviation Group Inc. for aviation fuel at the Byron Airport

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, to execute on behalf of the Director of Airports, a Purchase Order amendment with Ascent Aviation Group, Inc., to increase the payment limit by \$125,000 for a new total of \$430,000 for aviation fuel through August 31, 2016. Byron Area.

FISCAL IMPACT:

The Airport Enterprise Fund will cover the purchase costs and the Airport will then resell the fuel to Byron tenants and other users to generate income.

BACKGROUND:

Contra Costa County Airports is responsible for an aviation self-serve fueling facility at Byron Airport that supports aviation fuel needs for its tenants and visiting aircraft. On August 25, 2015, the Board of Supervisors approved a purchase order in the amount of \$230,000, permitting purchase of fuel from Ascent Aviation Group, Inc. for resell. On June 7, 2016, the Board approved an increase in the purchase order from \$230,000 to \$305,000, to permit the purchase of additional fuel to meet user

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

demand. Sales to date for 2016 (January to June) are 50% higher than the same period in 2015 due in part to more competitive pricing. As such, more fuel has been purchased than estimated making the current purchase order amount insufficient through its expiration date of August 31, 2016. In order to ensure supply through August, the purchase order needs to be increased by \$125,000, to a new total amount of \$430,000.

CONSEQUENCE OF NEGATIVE ACTION:

If the purchase order amendment is not approved, the County will no longer be able to buy aviation fuel and there will be a disruption of needed aviation fuel service at the Byron Airport for tenants and customers.