



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: August 2, 2016

Subject: APPROVE and AUTHORIZE Amendment No. 2 to Consulting Services Agreement with The Ratcliff Architects for As-Needed Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with The Ratcliff Architects, effective August 2, 2016, to increase the payment limit by \$400,000 to a new payment limit of \$1,300,000, for as-needed architectural services, with no change to the original term, Countywide.

FISCAL IMPACT:

100% various funds. Projects will be assigned to Ratcliff Architects when there is an approved project and funding.

BACKGROUND:

On September 10, 2013, the Board of Supervisors approved an as-needed Consulting Services Agreement with The Ratcliff Architects ("Ratcliff") an amount of \$400,000. On December 15, 2015, the Board of Supervisors approved Amendment No. 1 in the amount of \$500,000.

Ratcliff is the architect that has been assigned the Family Practice Clinic Expansion on the 2nd floor at 2311 Loveridge Road in Pittsburg since the beginning of the project. This

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,
(925) 313-2000

By: Chris Heck, Deputy

project has just been awarded and still requires construction administration. Ratcliff is also currently working on construction documents

BACKGROUND: (CONT'D)

for the Tenant Improvements on the 1st floor of the Pittsburgh Health Center.

In addition, Ratcliff is under contract working on several other health care facilities projects, mainly at the Contra Costa Regional Medical Center in Martinez, and on a smaller Facilities Life-Cycle Investment Program (FLIP) project at the Martinez Detention Facility.

The contract limit of \$900,000 has nearly been reached. Amendment No. 2 is necessary to provide for the additional costs associated with the completion of design services, including bidding and permit phases, complying with the Office of Statewide Health Planning and Development and/or County Building Inspection requirements, and construction administration for these ongoing projects.

Ratcliff is familiar with these active projects, and the design and construction of health care facilities; therefore, it is recommended that the contract amendment be awarded at this time.

Additional fees will be used for additional projects which include remodels, tenant improvements, additions, modernization, mechanical, electrical, and plumbing upgrades, and code-related improvements. Projects may also include investigations, studies, and reports. Some of the anticipated projects include those identified in the County's FLIP projects under the recent budget allocation for capital projects and deferred maintenance. Having this as-needed agreement in place will allow the design phase to commence sooner and provide for a shorter project completion schedule.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, projects currently in process will be delayed, which will ultimately result in higher project costs.