



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: August 2, 2016

Subject: NOMINATION TO THE CONTRA COSTA COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS

RECOMMENDATION(S):

RE-APPOINT Jannel George-Oden of San Pablo to the Tenant seat on the Contra Costa County Housing Authority Board of Commissioners, to a new two-year term ending on March 31, 2018, as requested by the Housing Authority Executive Director.

FISCAL IMPACT:

Commissioners may receive compensation for attendance at up to four meetings of the Authority per month. Compensation is fixed at a rate of \$50 per day. Commissioners may receive necessary traveling and subsistence expenses incurred in the discharge of their duties. All compensation is paid from the Housing Authority budget. There is no impact to the County General Fund.

BACKGROUND:

The Housing Authority needs to fill one vacant tenant position on its Board of Commissioners. Housing Commissioners should have the following characteristics for the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea
925.335.1077

By: Chris Heck, Deputy

cc:

effective functioning of the Board of Commissioners:

BACKGROUND: (CONT'D)

1. Must have an earnest interest in the affordable housing needs of low-income families throughout Contra Costa County.
2. Must be dedicated to the mission of the Housing Authority, which is to provide high-quality affordable housing solutions and promote self-sufficiency for low-income persons of Contra Costa County
3. Must be willing and able to attend and participate in the following key activities:
 - Affordable housing solutions
 - Monthly Board of Commissioner meetings
 - Periodic commissioner training seminars as needed to assist the commissioners in performing their oversight duties.
4. Must be willing to become knowledgeable about the activities, policies, and practices of the Housing Authority and be able to effectively deliberate on matters brought before the Board of Commissioners.
5. Must be able to work cooperatively with other Board members, the Executive Director, and Housing Authority staff.

In early 2014, the Housing Authority solicited applicants from its Resident Advisory Board, active resident councils, Section 8 Family Self-sufficiency clients and at its senior properties to fill two vacancies on the Board of Commissioners. A total of 23 applications were received. A first round of screening removed any persons in bad standing with the Housing Authority or any applicants who had moved from the Housing Authority's jurisdiction. Pursuant to then-Chair Mitchoff's instructions, a panel was convened in March 2014 to interview all remaining applicants. The panel was composed of Joseph Villarreal, the Housing Authority's Executive Director, Keiko Kobayashi, the Housing Authority's primary Counsel, and Julie DiMaggio Enea, a Senior Deputy with the County Administrator's Office.

Ms. George-Oden of San Pablo (formerly of Antioch) was selected from the 2014 recruitment for appointment to the Tenant seat and has served a partial term from May 2015 through March 2016. The Housing Authority Executive Director recommends Ms. George-Oden for reappointment to a new two year term, to expire on March 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

Disapproval of the nomination would prolong the vacancy in a Tenant seat and not provide representation of Housing Authority clients on the Board of Commissioners as required by law.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Candidate Application_HACCC_Jannel George-Oden