



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: July 12, 2016

Subject: Approve Blanket Purchase Order with Complete Imaging Systems, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a Blanket Purchase Order with Complete Imaging Systems, Inc. in the amount of \$800,000 for the purchase of fax machines, printers, supplies, parts, ink cartridges, and all other items, including repairs of fax machines, printers, and other machines for the Contra Costa Regional Medical Center (CCRMC) and the Contra Costa Health Centers from August 1, 2016 through July 31, 2018.

FISCAL IMPACT:

100% funding is included in Hospital Enterprises Fund I Budget.

BACKGROUND:

Complete Imaging Systems, Inc. has provided excellent pricing and outstanding service for all of the Health Services Department for many years. Fax machines and printers are crucial for the work of the Health Services Department and keeping them working is vital.

CONSEQUENCE OF NEGATIVE ACTION:

If this Blanket Purchase Order is not approved CCRMC and the Contra Costa Health

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/12/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Chris Heck, Deputy

Contact: Anna Roth, 370-5101

cc: Tasha Scott, M Wilhelm, Crystal Grayson

Centers will be unable to keep their fax machines and printers running.

CHILDREN'S IMPACT STATEMENT:

Not applicable.