



Contra  
Costa  
County

To: Board of Supervisors  
From: Candace Andersen, District II Supervisor  
Date: July 12, 2016

Subject: APPOINTMENT OF MEMBER OF THE BOARD OF SUPERVISORS TO THE CONTRA COSTA  
FAMILY JUSTICE ALLIANCE BOARD OF DIRECTORS

**RECOMMENDATION(S):**

1. ACKNOWLEDGE that adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made.
2. ADOPT Resolution No. 2016/432 to appoint Supervisor Karen Mitchoff as the Board of Supervisors' representative to the Contra Costa Family Justice Alliance effective September 1, 2016 to an initial 28-month term ending December 31, 2018; thereafter, the seat term shall be fixed at 24 months ending on December 31.
3. INDICATE that this Resolution No. 2016/432 supersedes in its entirety Resolution No. 2016/79, which was adopted by the Board of Supervisors on February 9, 2016.

**FISCAL IMPACT:**

No fiscal impact. Stipends are not provided for this office.

**BACKGROUND:**

On June 14, 2016, the Board of Supervisors received a presentation by the Employment and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/12/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Julie DiMaggio Enea (925)  
335-1077

Human Services Department on the formation of the Contra Costa Family Justice Alliance and coordination and funding activities for Zero Tolerance for Domestic Violence initiatives. The Board voted unanimously to appoint one of its members to represent the Board of Supervisors on the Contra Costa Family Justice Alliance. I am recommending that Supervisor Karen Mitchoff be appointed, effective September 1, 2016 for a initial 28 month term ending on December 31, 2018. Thereafter, seat terms will be for two years in duration, ending on December 31.

## BACKGROUND: (CONT'D)

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The Family Justice Alliance seeks to build on the success of the Contra Costa Family Justice Centers to ensure a compassionate, comprehensive response to the needs of victims experiencing family violence regardless of where they live. Building on the current foundation of the Family Justice Centers, the Family Justice Alliance will provide a formalized structure for shared governance and sustainability of the Contra Costa Family Justice Centers in order to ensure the efficient use of resources, consistent access to quality services across communities, streamlining of policies, and a coordinated focus on the needs of families experiencing violence in Contra Costa County. The Family Justice Alliance will leverage the combined strengths of local and regional public, nonprofit, and private partners to improve outcomes for victims and their families in a way that will be responsive to the diverse needs, geographies, and cultures of the western, central, and eastern regions of the county. Ultimately, the Contra Costa Family Justice Alliance will coordinate a comprehensive countywide safety net for victims of family violence, including those affected by domestic violence, sexual assault, child abuse, elder abuse, and human trafficking and their families.

Specifically, the Family Justice Alliance will:

- Provide infrastructure, including workspace, supplies, and communications, for partners who co-locate services at the Family Justice Centers in order to increase efficiencies and ensure high-quality service delivery;
- Encourage collaboration among partners in order to align and integrate victim services;
- Inform and engage local communities in family violence prevention and response;
- Identify and share promising practices with partners;
- Work with partners to identify and pursue funding opportunities to support these activities; and
- Support integration of data and tracking of outcomes by:
  - Working with partners to use common data collection tools,
  - Identifying outcomes for all partners to track, and
  - Encouraging data sharing among partners as appropriate, without compromising victim confidentiality and safety.

## **PROPOSED GOVERNANCE MODEL**

The Contra Costa Family Justice Alliance has been established as an independent 501(c)(3) nonprofit organization. Figure 2 provides an overview of the proposed organizational structure for the Family Justice Alliance, and is followed by descriptions of the various levels and groups within the proposed structure.

The proposed structure of the Family Justice Alliance Board of Directors is intended to maintain and enhance support from a diverse set of public agencies and private and

nonprofit organizations and draw upon the experience and expertise of individual community members. The structure of the Board mirrors the public/private partnerships already in place at each Center. To ensure ongoing participation and support from key public agencies and private organizations, the Board of Directors will include institutional seats in addition to individual seats. The Board will be composed of 13 seats: seven institutional seats and six individual seats. All directors will be asked to serve for at least two years to build continuity. Institutional seats will include representatives of public, private, and non-profit organizations.

The proposed institutional seats include:

1. The Contra Costa County Board of Supervisors;
2. Zero Tolerance for Domestic Violence;
3. The Contra Costa County Mayor's Conference;
4. The Contra Costa County Police Chiefs Association;
5. The Contra Costa County District Attorney's Office;
6. A nonprofit, community-based victim services organization; and
7. The East Bay Leadership Council.

The Board of Directors' responsibilities will include:

- Developing and sustaining the Family Justice Alliance mission, vision, and values;
- Setting and upholding policies;
- Participating in short- and long-term strategic planning while ensuring survivor input;
- Approving annual project budgets and monitoring financial performance;
- Assisting with fundraising;
- Selecting and evaluating the Family Justice Alliance Executive Director;
- Supporting the Family Justice Alliance Executive Director and staff in fulfilling program goals;
- Providing input into program development;
- Serving as an ambassador for the Family Justice Alliance within the community and with key partners; and
- Assisting with communication and education of the public

#### CONSEQUENCE OF NEGATIVE ACTION:

If the Board elects not to approve the recommendation, then the Board will not be represented on the Contra Costa Family Justice Alliance.

#### CHILDREN'S IMPACT STATEMENT:

The recommendation supports the following children's outcomes: Families that are Safe, Stable and Nurturing; and Communities that are Safe and Provide a High Quality of Life for Children and Families.

#### ATTACHMENTS

Resolution No. 2016/432

Attachment A to Resolution No. 2016/432: BOS Committee Assignments