



Contra
Costa
County

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: July 12, 2016

Subject: Discharge from Accountability for Uncollected Account for Department of Information Technology

RECOMMENDATION(S):

AUTHORIZE the discharge from accountability for the account of Home Solutions 4 You (Diana Wilde) totaling \$403.43, which has been deemed uncollectible because the cost of recovery is excessive.

FISCAL IMPACT:

The account to be discharged totals \$403.43. This past due amount is for services the Department of Information Technology provided during 2014. 100% General Fund.

BACKGROUND:

The department attempted to collect this account multiple times, but is still unable to collect. The responsible party states that the file sent was unusable for her needs. The department requests a discharge from accountability.

CONSEQUENCE OF NEGATIVE ACTION:

The Department of Information Technology will continue to carry the uncollectible account on the books, thereby overstating the receivables.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/12/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Ed Woo (925) 383-2688

cc:

ATTACHMENTS

Invoice & Letter