



Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: August 16, 2016

Subject: Reallocate the salary of Animal Clinic Veterinarian-Exempt (BKS1)

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21879 to reallocate the classification of Animal Clinic Veterinarian-Exempt (BKS1) (unrepresented) position at salary plan and grade B85 1780 (\$6,747-\$8,201) to B85 1957 (\$8,042-\$9,775) on the Salary Schedule in the Animal Services Department.

FISCAL IMPACT:

32% User Fees, 31% City Revenues, 37% County General Fund.

BACKGROUND:

The Animal Clinic Veterinarian-Exempt will oversee and manage contract Veterinarians, Animal Services medical and shelter staff and operations. The Animal Clinic Veterinarian-Exempt develops and implements shelter animal care and medical policies and procedures to ensure the provision of appropriate care and support for animals at all Contra Costa County Animal Services Department (CCCASD) locations. The Animal Clinic Veterinarian-Exempt ensures that staff is appropriately assisting Veterinarians in providing health care to animals; coordinates euthanasia certification training for center staff as required; monitors and ensures that shelter facilities are maintained

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/16/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 16, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Beth Ward
925-335-8370

BACKGROUND: (CONT'D)

and in sanitary condition; and, by working with shelter Veterinarians, analyzes and monitors population disease control measures; and performs other related work as required. The Animal Clinic Veterinarian-Exempt also has oversight in the medical operations of Animal Services Departments public spay/neuter center and vaccine clinic, working with the Administrative Services Officer to help ensure expense and revenue goals are developed and met.

CONSEQUENCE OF NEGATIVE ACTION:

The Animal Shelter will be without Veterinarian leadership and will not specifically be able to operate the Animal Spay and Neuter Clinic and In-House Medical Care.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

AIR 26101 P300 21879 Salary Reallocation