



**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: June 21, 2016

Subject: Amendment to Operating Agreement with the Western Riverside Council of Governments for the HERO PACE Financing Program

**RECOMMENDATION(S):**

AUTHORIZE the Conservation and Development Director, or designee, to execute an amendment to the Operating Agreement with the Western Riverside Council of Governments for the HERO PACE (Property Assessed Clean Energy) Financing Program to modify and update the consumer disclosures in the Agreement.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

On November 17, 2015, the Board of Supervisors (Board) approved an Operating Agreement with the Western Riverside Council of Governments (WRCOG) establishing terms and conditions for the operation of the HERO PACE financing program within the unincorporated area of the County. WRCOG has requested that the County modify and update the disclosures that are attachments to the Operating Agreement.

On May 23, 2016, the Internal Operations Committee directed staff to prepare the attached amendment to the Operating Agreement with WRCOG for consideration by the Board. This

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/21/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Jason Crapo,  
925-674-7722

cc:

amendment would modify and update the disclosures in the Operating Agreement. These changes will allow HERO program to more easily begin program operations within the unincorporated area so that PACE financing can be made available more quickly to property owners within the unincorporated area.

### CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve the recommended action, the disclosure materials in the Operating Agreement with the Western Riverside Council of Governments for the HERO PACE Financing Program will not be updated, which may cause delay in the operation of the HERO PACE Financing Program within the unincorporated area of the County.

### ATTACHMENTS

Amended PACE Operating Agreement for HERO Program

Attachment A: HERO Program Application

Attachment B: HERO Consumer Financial Disclosure