



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: June 14, 2016

Subject: Discharge from Accountability for certain Public Works accounts

RECOMMENDATION(S):

AUTHORIZE the discharge from accountability for certain Indemnity and Land Development accounts which are not collectible due to one or more of the following reasons: the accounts are being discharged in Bankruptcy; debtors are deceased; the statute of limitations for pursuing recovery of the debt has expired; The Company no longer exist; and/or the debtor no longer resides in the State.

FISCAL IMPACT:

The value of the accounts to be discharged total \$105,440.71 (29% Road Funds and 71% Land Development Funds)

BACKGROUND:

The Public Works Department has received confirmation that these accounts in the system are not recoverable due to one or more of the following reasons: the accounts are being discharged in Bankruptcy; debtors are deceased; the statute of limitations for pursuing recovery of the debt has expired; the cost of recovery is excessive; and/or debtor no longer

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/14/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 14, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Liza Mangabay, (925)
313-2232

cc:

resides in the State. Based on the stated facts, the Public Works Department should write off these accounts as uncollectible.

CONSEQUENCE OF NEGATIVE ACTION:

Approval of the recommended action will allow Public Works to purge these files from our computer system thereby creating: 1. An accurate inventory of recoverable accounts 2. A more manageable case count for the staff 3. Elimination of redundant research by the accounting staff 4. A better work distribution to staff.

ATTACHMENTS

15-16 Write Off