



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 14, 2016

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department, to execute a purchase order with R-Computer, Inc., in the amount not to exceed \$123,911, to procure computer hardware required to implement an intake and interview booth; client review and touch screen signature program for Social Services Benefit applications for the period of June 1, 2016 through December 31, 2016. (10% County; 45% State; 45% Federal)

FISCAL IMPACT:

\$123,911: 100% County Venture Capital Funds

BACKGROUND:

New computer monitors (198 monitors) are needed to implement the intake and interview booth; client review and touch screen signature program for Social Services Benefit applications, including CalFresh, Calwin and Compass. The computer monitors will speed up the current review and signature process, will eliminate hard copy paper needs, and will allow workers to process more applications per day. The computer tablets will also provide better privacy of personal information over standard display monitors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/14/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 14, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: V. Kaplan, 3-1514

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will not be able to implement the intake and interview booth; client review and touch screen signature program for Social Services Benefit applications.

CHILDREN'S IMPACT STATEMENT:

None.