



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: June 14, 2016

Subject: Add one Health Services Information Systems Specialist position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21867 to add one (1) Health Services Information Systems Specialist (LBTB) position (\$5,118-\$6,221) in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:

Upon approval, the costs associated with this action will be approximately \$123,909 annually with benefits, including \$26,505 in pension costs. Costs will be funded by CCHP Enterprise Fund II. (100%)

BACKGROUND:

This position is needed in the Contra Costa Health Plan (CCHP) to assist in the report development and recently added duties and responsibilities associated with the Epic Electronic Health Record (EHR) System and the Health Management Fraud Waste and Abuse (FWA) System. This is a critical position that will require a Health Services Information Systems Specialist to monitor the current reporting standards and develop new reporting standards for the Analysis and Reporting Unit team on Fraud Waste and Abuse. This position will also be responsible for the monitoring and reviewing of reports that are

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/14/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 14, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kristen Cunningham,
925-957-5267

By: Chris Heck, Deputy

cc:

requested and needed by all CCHP units as well as for other County Departments that will be utilizing Health Management System. The development of Health Management System data files for Claims Processing , Health Management System Fraud Waste and Abuse is critical with compliance to Department of Health Care Services requirements.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not have adequate staffing to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21867 HSD