Contra Costa County

To: **Board of Supervisors**

From: William Walker, M.D., Health Services

Date: June 14, 2016

Subject: Add one Health Services Information Systems Specialist position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21867 to add one (1) Health Services Information Systems Specialist (LBTB) position (\$5,118-\$6,221) in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:

Upon approval, the costs associated with this action will be approximately \$123,909 annually with benefits, including \$26,505 in pension costs. Costs will be funded by CCHP Enterprise Fund II. (100%)

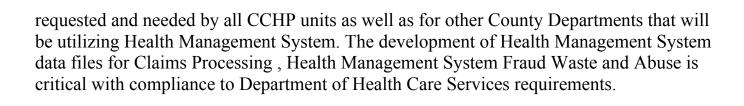
BACKGROUND:

This position is needed in the Contra Costa Health Plan (CCHP) to assist in the report development and recently added duties and responsibilities associated with the Epic Electronic Health Record (EHR) System and the Health Management Fraud Waste and Abuse (FWA) System. This is a critical position that will require a Health Services Information Systems Specialist to monitor the current reporting standards and develop new reporting standards for the Analysis and Reporting Unit team on Fraud Waste and Abuse. This position will also be responsible for the monitoring and reviewing of reports that are

✓ APPROVE	OTHER
RECOMMENDATION OF CNT ADMINISTRATOR	RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 06/14/2016	APPROVED AS RECOMMENDED OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor	
Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
Mary N. Piepho, District III Supervisor	ATTESTED: June 14, 2016
Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
Contact: Kristen Cunningham	By: Chris Heck, Deputy

Contact: Kristen Cunningham,

925-957-5267



CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not have adequate staffing to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21867 HSD