



# Contra Costa County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: June 14, 2016

Subject: Amendment to Specialized Services Contract with KMI Human Resources Consulting, Inc.

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## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator to execute a contract amendment with KMI Human Resources Consulting, Inc., to extend the term from June 30, 2016 to June 30, 2017 and increase the payment limit by \$575,000 to a new payment limit of \$1,150,000 to continue providing specialized administrative services.

## **FISCAL IMPACT:**

The contract will be paid at the rate of \$125.00 to \$150.00 per hour, as utilized. (100% General Fund)

## **BACKGROUND:**

This contract will allow the County Administrator's Office to provide ongoing human resources and labor relations services to the Board of Supervisors and County departments. The contract may be terminated by the County Administrator upon three days notice to the Contractor, or canceled immediately by written mutual consent.

## **CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the County will not secure additional specialized professional

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **06/14/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 14, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County  
Finance Director (925) 335-1023

By: Chris Heck, Deputy

cc: Robert Campbell, County Auditor-Controller

administrative services and the County will be negatively impacted.