



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 7, 2016

Subject: 2016 Early Head Start Cost-of-Living Adjustment grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to submit an application to and accept funding from the Department of Health and Human Services Administration for Children and Families in an amount not to exceed \$60,496 for Early Head Start supplemental funding for the term January 1 - December 31, 2016.

FISCAL IMPACT:

The County, as Grantee, is required to generate a 20% non-federal in-kind match not to exceed \$15,124 (see chart below). This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

CFDA # 93.600 / CAN # G094125

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/07/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: CSB (925) 681-6345

cc: Christina Reich, Haydee Ilan, Cassandra Youngblood

FISCAL IMPACT: (CONT'D)

Early Head Start Cost-of-Living adjustment

Federal \$60,496 = 80%

Match (In-Kind) \$15,124 = 20%

Grand Total \$75,620 = 100%

In-Kind match is 20% of total funding

BACKGROUND:

Contra Costa County submits an application annually to U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The Early Head Start services are operated by the Employment & Human Services Department, Community Services Bureau. On December 18, 2015, President Obama signed Public Law 114-113, Consolidated Appropriations Act of 2016 which contains an increase of approximately \$570 million for programs under the Head Start Act for fiscal year 2016. A portion of the increase provide a cost-of-living adjustment (COLA) of 1.8% to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs. The Department intends to use the funding to cover increased operational costs due to benefits and negotiated salary increases.

The Department plans to submit an application to ACF on June 15, 2016. The Head Start Policy Council will review the application for approval on June 1, 2016. This board order is to obtain BOS approval for the grant submission.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, funding to assist with Early Head Start operating costs will be forfeited.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.