



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 7, 2016

Subject: Language Line Services, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Language Line Services, Inc. in an amount not to exceed \$1,500,000 to provide telephone interpretation, on-site interpretation, and document translation services for the period July 1, 2016 through June 30, 2017.

**FISCAL IMPACT:**

\$1,500,000: 10% County, 45% State, 45% Federal

**BACKGROUND:**

Language Line Services, Inc. provides telephone interpretation, on-site interpretation, and document translation services to the Employment and Human Services Department and to the clients served by the Department. Services are provided to the County adult population, children, families, and employment and training program(s) related clients throughout the County. State and Federal regulations require the County to provide public information materials to potential, present, and past recipients regarding services in any non-English language that is prevalent within the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/07/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Elaine Burres,  
313-1717

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

Employment and Human Services would be unable to meet requirements for administration of State and Federal programs.

CHILDREN'S IMPACT STATEMENT:

Not applicable.