



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: May 24, 2016

Subject: AccuFund Online Software and Services Agreement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute an Online Service Agreement with AccuFund, Inc., including modified indemnification language, in an amount not to exceed \$25,600 for a hosted information services budget solution for the period of March 1, 2016 through December 31, 2016. (10% County; 45% State; 45% Federal)

FISCAL IMPACT:

\$25,600: 100% Administrative Overhead (10% County; 45% State; 45% Federal)

BACKGROUND:

The AccuFund Online Accounting System, hosted by AccuFund, Inc., is an online accounting system software package that will help the Employment and Human Services Department (EHSD) automate their technology related budget process. By implementing the online accounting system, EHSD will be more efficient with creating, tracking, and closing-out budgets. Additionally, the online accounting system will provide the tracking and monitoring of funding from different sources to budgets as well as enable EHSD to have a tool for reporting to management.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **05/24/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Mary N. Piepho, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 24, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: V. Kaplan, 3-1514

cc:

BACKGROUND: (CONT'D)

The Agreement obligates the County to defend and indemnify AccuFund for costs arising from any third party subpoena or legal process served on AccuFund that seeks County Data hosted by AccuFund.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will continue to manage their technology budget manually, requiring significantly greater effort with less reporting capabilities.

CHILDREN'S IMPACT STATEMENT:

Not applicable.