



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: May 24, 2016

Subject: Approve costs associated with attendance at the FBI Academy

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner or designee, to expend \$2,160 for costs associated with employee Kristi Butterfield's attendance at the Federal Bureau of Investigation National Academy from July 11, 2016 through September 16, 2016. This expense is to be differentiated from an advance on funds or reimbursement. Summary of Expenses: Academy Uniforms - \$550.00 Student Assessment - \$250.00 Miscellaneous Expenses (\$20/day x 68 days) - \$1,360.00

FISCAL IMPACT:

100% County General Fund, Budgeted. The total cost to the County for this continuing education program will be borne by the Sheriff's Office operational budget.

BACKGROUND:

The Federal Bureau of Investigation National Academy is a prestigious continuing education program recognized internationally for law enforcement personnel. The training program is a comprehensive and balanced 10-week program of advanced professional instruction. Throughout this training, particular emphasis is placed on leadership development. Personnel from the Office of the Sheriff-Coroner attend the National

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/24/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 24, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sandra Brown,
925-335-1553

cc:

Academy at the personal invitation of the Director of the Federal Bureau of Investigation.
All major costs, including transportation, are funded by the Bureau.

CONSEQUENCE OF NEGATIVE ACTION:

Negative action could suppress the ability of our county to continue preparing our local law enforcement officials for the unique leadership challenges which we are certain to face in the future.

CHILDREN'S IMPACT STATEMENT:

None.