



Contra  
Costa  
County

To:

From: INTERNAL OPERATIONS COMMITTEE

Date: May 10, 2016

Subject: RECOMMENDATION FOR APPOINTMENT TO THE CONTRA COSTA COUNTY FIRE  
PROTECTION DISTRICT ADVISORY FIRE COMMISSION

**RECOMMENDATION(S):**

REAPPOINT Michael Egan to the At Large #2 seat on the Contra Costa County Fire Protection District Advisory Fire Commission for a four-year term effective July 1, 2016 through June 30, 2020.

**FISCAL IMPACT:**

Advisory Fire Commissioners receive no compensation.

**BACKGROUND:**

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies in At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the Contra Costa County Fire Protection District Advisory Fire Commission.

The Advisory Fire Commission's powers and duties include:

☐ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **05/10/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 10, 2016

, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea  
(925) 335-1077

By: Chris Heck, Deputy

cc:

- to review and advise on annual operations and capital budgets;
- to review district expenditures;
- to review and advise on long-range capital improvement plans;
- pursuant to district ordinance to serve as the Appeals Board on weed abatement matters;

## BACKGROUND: (CONT'D)

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- to advise the Fire Chief on district service matters;
- to communicate with the other fire district advisory commissions on services and functional integration;
- to assist in the Fire Chief's selection process as required; to serve as liaison between the Board of Supervisors and the community served by each district;
- to perform such other duties and responsibilities as may be assigned and as directed by the Board of Supervisors.

On June 30, 2016, the term one Advisory Fire Commissioner will expire. At the direction of the Internal Operations Committee, staff initiated a six-week recruitment by issuing press releases (attached) on February 14th advertising the vacancies with an application deadline of March 28th. The County's standard advertising includes:

- Posting a notice in the News Flash section of the homepage for the duration of the nomination period.
- Promoting with a recruitment announcement on CCTV's CountyNet bulletin board
- Emailing to area print/online publications, plus KCBS Radio and KKDV Radio.

The recruitment garnered one application, from incumbent Michael Egan. Based on Mr. Egan's able service as a Commissioner for many years, the IOC recommends his reappointment to a new four-year term effective July 1, 2016 - June 30, 2020.

## ATTACHMENTS

Candidate Application\_Fire Adv Comm\_Michael Egan

CCCFPD Advisory Fire Commission Roster\_April 2016

Media Release\_CCCFPD Advisory Fire Commission