



Contra
Costa
County

To:

From: INTERNAL OPERATIONS COMMITTEE

Date: May 10, 2016

Subject: RECOMMENDATION FOR APPOINTMENT TO THE COUNTY PLANNING COMMISSION

RECOMMENDATION(S):

REAPPOINT Richard Clark to the At Large #2 seat on the County Planning Commission to a new four-year term effective July 1, 2016 through June 30, 2020.

FISCAL IMPACT:

Commissioners receive a stipend of \$50 per meeting, not to exceed \$300 per month, plus mileage reimbursement.

BACKGROUND:

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the Contra Costa County Planning Commission.

The Planning Commission's powers and duties include:

☐ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **05/10/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 10, 2016

, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea
(925) 335-1077

By: Chris Heck, Deputy

cc:

- Exercise all powers and duties prescribed by law (statute, ordinance or board order), including consideration of matters referred to it by the zoning administrator except those powers and duties specifically reserved or delegated to other divisions of the planning agency;
- Initiate preparation of general plans, specific plans, regulations, programs and legislation to implement the planning power of the county;

BACKGROUND: (CONT'D)

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- Be generally responsible for advising the legislative body of matters relating to planning, which, in the opinion of the commission, should be studied;
- Be the advisory agency as designated in Title 9 of this code for the purpose of passing on subdivisions;
- Hear and decide all applications or requests for proposed entitlements estimated to generate one hundred or more peak hour trips unless otherwise provided by this code or board order; and
- Hear and make recommendations regarding proposed development agreements when it is hearing the related project applications being processed concurrently with the development agreements.

On June 30, 2016, the terms for one Planning Commissioner. At the direction of the Internal Operations Committee, staff initiated a six-week recruitment by a issuing press release (attached) on February 14th advertising the vacancy, with an application deadline of March 28th. The County's standard advertising includes:

- Posting a notice in the News Flash section of the homepage for the duration of the nomination period.
- Promoting with a recruitment announcement on CCTV's CountyNet bulletin board
- Emailing to area print/online publications, plus KCBS Radio and KKDV Radio.

The recruitment garnered one application, from incumbent Richard Clark. Based on Mr. Clark's able service as a Planning Commissioner for many years, the IOC recommends his reappointment to a new four-year term effective July 1, 2016 - June 30, 2020.

ATTACHMENTS

Candidate Application_Planning Comm_Richard Clark

County Planning Commission Roster_April 2016

Media Release_Planning Commission