



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 7, 2016

Subject: Management Consultant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Kevin Blatter dba Delta Bay Consulting for management consulting services in an amount not to exceed \$298,700 for the period July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

\$298,700: 10% County, 45% State; 45% Federal (EHSD Administrative Overhead)

BACKGROUND:

Contracted services to include, but not limited, monitor the ongoing status of the Employment and Human Services Department's (EHSD) initiatives, review and monitor Information Technology projects, analyze business processes, develop a system for measuring and reporting the average caseload per worker and determining staffing level needs, and provide training and guidance to various levels of staff indicated by specific projects and as assigned by the EHSD Director.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/07/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Elaine Burres,
313-1717

cc:

Strategic planning processes and management consulting services would be limited.

CHILDREN'S IMPACT STATEMENT:

Not applicable.