



**Contra  
Costa  
County**

To: Board of Supervisors  
From: FAMILY & HUMAN SERVICES COMMITTEE  
Date: March 29, 2016

Subject: Workforce Development Board & Workforce Innovations and Opportunity Act Report and Local Board Restructure

**RECOMMENDATION(S):**

1. Accept the report from the Employment and Human Services Department Workforce Development Board on the Workforce Innovation and Opportunity Act.

2. Decertify the current Workforce Investment Act (WIA) local board and vacate all members from that board.

3. Approve the new board structure that meets the requirements of the Workforce Innovation and Opportunity Act (WIOA), and includes the following seat categories:

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Up to thirteen (13) representatives (required level – greater than 50%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Up to five (5) representatives (required level – 20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA Title II)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/29/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Mary N. Piepho, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 29, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Enid Mendoza, (925)  
335-1039

cc:

- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

## RECOMMENDATION(S): (CONT'D)

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

4. Approve local board recertification under WIOA (Attachment III).

5. Appoint the following candidates to the new WIOA-compliant Workforce Development Board of Contra Costa County with term dates through June 30, 2020:

Business 1- Michael McGill Chairperson / Engineer MMS Design Associates

Business 2- (Small Business) Pamela Kan Small Business/President

Bishop-Wisecarver Corporation

Business 3- (Small Business) Claudia Wentworth Small Business / Founder & Chief Executive Officer Quick Mount PV

Business 4- Maggie Carrillo Human Resources Manager Ramar Foods International (MFG)

Business 5- Bhuphen B. Amin Chief Operating Officer & Counsel Lotus Hotels & Investments

Business 6- Jose Carrascal Production Leader The Dow Chemical Company

Business 7- Jason Cox Manager, Rolling Div. Maintenance USS-POSCO Industries

Business 8- Ashley Georgian Director, Government Affairs John Muir Health

Business 9- Teresa Lucido Division Manager Business Banking Wells Fargo Bank

Business 10- Robert Rivera Vice President of Sales The Staffing Solutions

Business 11- Justin Steele Human Resource Manager Chevron Richmond Refinery

Business 12- Paul Adler Manager, Public Affairs Phillips 66

Workforce 1- (Labor Organization) Scott Stephan Labor Organization / Asst.

Business Manager IBEW Local 302 (Joint Labor Management Apprenticeship)

Workforce 2- (Labor Organization) Robert Williams, III Labor Organization /

Business Rep. IUPAT 741 (Joint Labor Management Apprenticeship)

Workforce 3- Steve Older Registered Apprenticeship / Area Director International Association of Machinists & Aerospace Workers, AFL-CIO, District 190

Workforce 4- Margaret Hanlon-Gradie Executive Director Contra-Costa AFL-CIO Labor Council

Workforce 5- James Araby Executive Director UFCW Western States Council

Education & Training 1- (Adult Educ. and Literacy) Kathy Farwell Director

Martinez Unified School District/ Martinez Adult Education

Education & Training 2 (Higher Education)- Randal Tillery Senior Dean of

Workforce & Economic Development Contra Costa Community College District

Education & Training (Govt. and Econ. and Community Development)- Kristin

Connelly President & CEO East Bay Leadership Council

Education & Training (EDD) - Richard Johnson Employment Program Manager II California Employment Development Department

Education & Training (Rehabilitation Act of 1973)- Carol Asch District

Administrator California Department of Rehabilitation

Additional Seat 1- Yolanda Vega Facilitator/Mediator Partnering Services Bay Area  
Rapid Transit

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On September 14, 2015, the Family and Human Services Committee (FHS) received a report from the Employment and Human Services Department Workforce Development Board on the Workforce Innovation and Opportunity Act (WIOA). Included in this report was an estimated timeline of actions the Department of Labor and State would take in order to implement WIOA. It was expected that by February 2016, final guidance would be issued on the initial local area designation and local board recertification. FHS requested that the department return with a report after such guidance was issued and the department did so on March 14, 2016.

The California Workforce Investment Board and the Employment Development Department has established policies and procedures to fully comply with the new WIOA requirements for subsequent local area designation and local board recertification. In response, the Employment and Human Services Department Workforce Development Board has prepared recommendations that comply with these requirements and FHS has approved the recommendations for full board approval.

The appointment of Michael Dias for the Business 13 seat was approved by FHS. However, this seat recommendation will be brought to the full board at a later meeting date.

CONSEQUENCE OF NEGATIVE ACTION:

The Contra Costa County Workforce Development Board will not be in compliance with the policies and procedures established by the California Workforce Investment Board and the Employment Development Department to fully comply with the new WIOA requirements for local area designation and local board recertification.

ATTACHMENTS

WDB Report to FHS

WDB Local Recertification

WDB Candidate Applications