



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: April 26, 2016

Subject: General Plan Annual Report for Calendar Year 2015

---

**RECOMMENDATION(S):**

1. ACCEPT the annual progress report by the Department of Conservation and Development on implementation of the County General Plan (2005-2020), as required under California Government Code §65400.
2. DIRECT the Department of Conservation and Development to forward the annual progress report on the County General Plan to the Governor's Office of Planning and Research (OPR) and Department of Housing and Community Development (HCD), as required under California Government Code §65400.

**FISCAL IMPACT:**

None. The report on the County's progress in implementing its General Plan is being funded 100% from Land Development fund, FY 2015/2016.

**BACKGROUND:**

California Government Code §65400 requires the planning agency for certain cities and all 58 counties to submit an annual report to their legislative body, the Governor's Office of Planning and Research (OPR), and the California Department of Housing and Community

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/26/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 26, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Will Nelson (925)  
674-7791

cc:

Development (HCD) on the status of their General Plan and progress in its implementation, providing the annual progress report on the General Plan to OPR and HCD fulfills statutory requirements.

The annual report provides the local legislative body (e.g., Board of Supervisors) with information regarding the status of its General Plan and gives OPR the opportunity to identify statewide trends in land use decision making,

## BACKGROUND: (CONT'D)

>

including how local planning and development activities relate to statewide planning goals and policies. Additionally, it enables OPR to track progress on a local jurisdiction's General Plan in terms of its comprehensiveness and consistency with the current OPR *General Plan Guidelines* and other State mandates.

There is no standardized form or format for preparation of the General Plan annual progress report. OPR leaves it up to each jurisdiction to determine what locally relevant issues are important to include, but they do suggest general content to cover within the report. The attached report covering calendar year 2015 follows the general guidance of OPR in terms of content.

Staff notes that under a separate section of the Government Code, all local jurisdictions are required to submit to HCD a report on certain housing information, including the jurisdiction's progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing. On April 12, 2016, the Board of Supervisors accepted the County's Housing Element implementation report for 2015 and the Department of Conservation and Development submitted the report to HCD. Information in that report to HCD is incorporated into the attached General Plan annual progress report.

Staff calls to the Board's attention the County's progress in meeting its share of regional housing needs. Current data indicates that through calendar year 2015, the first year of the current eight-year Housing Element cycle, the County has issued building permits for 25.5 percent of its allocated share of the region's housing needs. While the data indicates the County has made significant progress in achieving gross housing production goals, production of housing available to those in the low- and very low-income categories has been stagnant, constituting only 2.2 percent of building permits issued for new residential units in 2015.

## CONSEQUENCE OF NEGATIVE ACTION:

None. The purpose of this report is to provide an update to the Board of Supervisors on General Plan implementation, as required by State law.

## ATTACHMENTS

Contra Costa County 2015 General Plan Annual Progress Report