



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 12, 2016

Subject: Heritage Bank of Commerce Funding

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Workforce Development Board, to apply for and accept grant funding in an amount not to exceed \$20,000 from the Heritage Bank of Commerce for Small Business Development Center services to the low-to-moderate income population of Antioch for the period July 1, 2016 through June 30, 2017.

**FISCAL IMPACT:**

County to receive an amount not to exceed \$20,000 from the Heritage Bank of Commerce. (Match \$20,000)

**BACKGROUND:**

The Small Business Development Center (SBDC) will partner with the Heritage Bank of Commerce to serve the low-to-moderate income population in Antioch and surrounding areas of Far East Contra Costa County with no-cost small business advising and training with the goal of starting and growing micro-enterprises and small businesses. SBDC will support the key challenges of access to capital, building the capacity of the population to successfully leverage their businesses to increase sales, and create employment in the

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/12/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Elaine Burres,  
313-1717

cc:

region.

**CONSEQUENCE OF NEGATIVE ACTION:**

Small Business Development Center services to the proposed Antioch population would be curtailed.

CHILDREN'S IMPACT STATEMENT:

Not applicable.