



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 12, 2016

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Employment and Human Services Department (EHSD), Information Technology Unit, a purchase order with SSP Data, in the amount not to exceed \$199,906, to procure backups for servers and databases over the period of March 13, 2016 through March 12, 2017. (10% County; 45% State; 45% Federal)

FISCAL IMPACT:

\$199,906: 100% Administrative Overhead (10% County; 45% State; 45% Federal)

BACKGROUND:

In 2010, DoIT migrated their systems off tape backup. The new service will backup the data to a local repository (storage device) that is linked to a remote facility that keeps a copy of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/12/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: V. Kaplan, 313-1514

cc:

that storage device. This setup

BACKGROUND: (CONT'D)

has been recommended as a County standard. EHSD adopted the DoIT standard for performance, reliability, and cost effectiveness. The backup system was procured in early 2011. EHSD Information Technology Unit's data needs have grown and as a result, they have two 50 Terabyte devices to support the department's backup and off-site storage needs.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be at risk of not meeting standards for performance, reliability and cost effectiveness. EHSD will also be at risk, in a disaster, of not being able to recover key data to continue operations.

CHILDREN'S IMPACT STATEMENT:

None.