



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 8, 2016

Subject: Contract amendment with Delta Personnel Services, Inc., dba Guardian Security Agency, Security Guard Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Delta Personnel Services, Inc., dba Guardian Security Agency, effective March 1, 2016, increasing the payment limit by \$20,000 to a new payment limit of \$357,110 to provide security services for the period July 1, 2015 through June 30, 2016. (2.4% County, 48.8% State, 48.8% Federal)

FISCAL IMPACT:

\$357,110; \$85,000 Employment and Human Services Department Administrative Overhead (10% County, 45% State, 45% Federal); \$272,110 Employment and Human Services, Community Services Bureau (50% State, 50% Federal).

BACKGROUND:

The Employment and Human Services Department (EHSD) maintains an agreement with the County Health Services Department to provide public security officers (PSOs) at several EHSD locations. EHSD, through a contract with Delta Personnel Services, Inc., dba Guardian Security Agency (Guardian), provides security personnel services at EHSD sites when the PSOs are unavailable due to vacation schedules, illness, on alternative work

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/08/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Mary N. Piepho, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 8, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: V. Kaplan, 3-1514

cc:

schedules, for night and weekend work, and

BACKGROUND: (CONT'D)

social occasions/events. Guardian provides contingency security services to EHSD locations.

Upon request from EHSD, Guardian will provide security personnel services to perform temporary and unanticipated security related services to safeguard equipment and property, prepare reports, conduct visual checks of area in and around EHSD suites, monitor and respond at the request of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.

CHILDREN'S IMPACT STATEMENT:

Not applicable.